

**Bankwood Primary School**

Encouraging pride, progress and responsibility  
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Dear parents/carers,

**Y6 Leavers party and presentation awards evening 5pm-7pm**

On Thursday 18<sup>th</sup> July 2024, all year 6 pupils are invited to attend a leavers’ party/presentation awards evening. Parents can attend the presentation of awards at 5pm, (only 2 adults per child as numbers are limited due to fire regulations). The party itself will be held in the KS2 hall straight after the presentations have finished and adults have left.

We would like to clarify that, given the finish time of the Y6 Leavers’ Party, children **MUST** be collected by an adult. The party will finish at 7pm, and the children will be both signed in and out of the **KS1** hall.

Please complete the slip below to confirm the details of collection for your child and adults attending the presentation awards.

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**Thursday 18<sup>th</sup> July 2024 Leavers’ Party/Presentation awards**

**Child’s name** ..... **Class** .....

My child will be attending Y6 party/presentation evening Yes / No

Adults attending the Presentation awards at 5pm 1 or 2 (\*please circle)

Name of Adult collecting your child at 7pm .....

Contact number of adult collecting .....

**Achieving Excellence – Sustaining Excellence – Sharing Excellence**